

MINUTES OF THE MEETING HELD WITH THE HODs/OIC/TPO/COORDINATOR TEQIP-III/NBA & GATE COORDINATOR/INCHARGE EMPLOYABILITY SKILL TRAINING/ASSTT. DEAN (ACADEMICS)/OIC MID TERM EXAMINATIONS HELD ON 19.10.2019 AT 2.00PM UNDER THE CHAIRMANSHIP OF DIRECTOR-CUM-PRINCIPAL, JNGEC, SUNDERNAGAR IN HIS OFFICE CHAMBER

A meeting was held on 19.10.2019 at 2.00PM, with the HODs/OIC/TPO/Coordinator TEQIP-III/NBA & GATE Coordinators/Incharge Employability Skill Training/Asstt. Dean (Academics) & OIC Midterm Examinations to discuss the various issues under the chairmanship of Director-cum-Principal, JN Government Engineering College, Sundernagar in his office chamber.

The following were present:

1. Prof.S.P.Guleria, HOD CE
2. Prof. Rajeev Khanduja, HOD ME
3. Prof.Himanshu Monga, HOD ECE
4. Sh.Achhar Singh, HOD AS&H
5. Sh.Anil Kanwar, TPO
6. Smt.Priya Jaswal, OIC TE
7. Dr.Ajnesh Singh, Coordinator TEQIP-III
8. Er.Nitasha Bisht, GATE Coordinator
9. Er.Vivek Sharma, Asstt. Dean (Academics)
10. Er.Kapil Dev, Incharge Employability Skill Training
11. Er.Dinesh Bhatia, OIC Mid Term Examinations

At the outset, the Director welcomed all present in the meeting and thereafter the following issues were discussed and decided as under:

1. It was decided that the 2<sup>nd</sup> periodical examinations shall be held w.e.f. 30.10.2019 to 02.11.2019 and the question papers shall be as per format already provided so as to maintain uniformity. HODs/OIC shall ensure that answer sheets are evaluated by faculty members and shown to students & award lists submitted to the office of Director/Principal through Dean (Academics) within 10 days after the periodical examinations are concluded.
2. It was again stressed upon that department shall provide the lists of items/equipment to be procured under TEQIP-III for the utilization of TEQIP-III funds in time, so that procurement process is completed by December, 2019.

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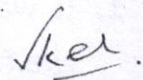


3. It was decided that faculty members may be allowed to attend seminars/training during vacations as per requirement of AICTE for promotion. While forwarding & recommending such applications, HODs/OIC will ensure that department/institute/TEQOP-III work do not suffer.
4. As intimated earlier, HODs/OIC shall provide the proposals for collaborative research for their respective departments by 5<sup>th</sup> November, 2019 positively.
5. In the larger interest of students, it was decided that final year students be provided GATE training as soon as possible. Service Provider as recommended by the committee shall be got approved from Chairman (BoG) & SPIU so that MoU is signed at the earliest.
6. HODs/OIC shall ensure maximum participation of students in the coming Technical Cultural Festival TWASK-2019.

The meeting ended with a vote of thanks to the Chair.

Endstt.No.GEC/SNR/ TEQIP-III/Meetings/2019- 3940 -3953 Dated:- 24/10/19  
Copy to:-

1. All HODs/OICs/TPO/ Coordinator TEQIP-III/NBA & GATE Coordinators/Incharge Employability Skill Training/Asstt. Dean (Academics) & OIC Midterm Examinations for information and necessary action.
2. Dean (Academics) for information and record.
3. TEQIP-III Coordinator for information and necessary action.
4. Superintendent Grade-I/PA for information.



Director-cum-Principal